



**UNHCR**  
The UN Refugee Agency

**UNITED NATIONS HIGH COMMISSIONER FOR REFUGEES  
VOLUNTEER INTERNSHIP OPPORTUNITY  
PUBLIC INFORMATION**

The United Nations High Commissioner for Refugees (UNHCR) Regional Representation in Washington, DC, seeks volunteer interns to assist in its Public Information department.

Interns will assist with advocacy and public awareness outreach to the general public, media, foundations, universities and nongovernmental organizations (NGOs) regarding UNHCR protection and assistance programs and the needs of refugees and asylum seekers.

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## **Public Information Internship**

### **Duties and Responsibilities Include:**

- Monitor media coverage of refugee, immigration and international relations issues. Distribute relevant articles to key UNHCR staff. Assist with media outreach and events.
- Collect information and draft replies to queries on refugee situations and UNHCR programs from the media, general public, schools and universities.
- Assist in UNHCR's educational outreach program to teachers and educators throughout the US, and other public awareness activities.
- Administrative duties, such as organization of events, database management, and stocking and mailing public information materials, may constitute 50% of the intern's workload depending on ongoing activities in the department.

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### **Qualifications and Experience:**

It is essential that interns possess a superior command of English with excellent written and oral communication skills. Word processing, database and internet computer skills, knowledge of international affairs, refugee situations and foreign languages are highly desirable. Interest and experience in communications preferred.

### **Duration:**

Part time internships are available, with a minimum of 20 hours per week (2.5 days per week).

### **Upcoming Deadline for Applications:**

**Fall Semester: July 31 (Internship starts early September)**  
**Spring Semester: November 20 (Internship starts early January)**  
**Summer Semester: March 15 (Internship starts in May)**

### **Applications:**

Applications must be complete or they will not be considered. Please send *resume, cover letter and brief writing sample and dates of availability* to the Public Information Internship Coordinator, UNHCR, 1775 K St., NW, Suite 300, Washington, DC 20006, Fax: 202-296-5660, Email: [USAWA@unhcr.org](mailto:USAWA@unhcr.org)

*UNHCR thanks all applicants. UNHCR will only contact those applicants who will be interviewed.*